



DR. RENTON TINDALL
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Welcome to my specialist orthodontic practice. Would you kindly read the following information to familiarise yourself with our accounting procedures:

- We have no contract with *Medical Aids* and therefore have no direct dealings with them. *This is your responsibility.*
- Prior authorisation may be required from your medical aid before proceeding with orthodontic treatment.
- Payment is due directly after each appointment by way of cash, credit/debit cards, cheque, or internet transfers (EFT).
- Please note that online banking facilities are available in our offices.
- A correctly formatted statement reflecting your payment will be handed to you after your appointment for you to forward to your medical aid claims department for processing.
- To assist in budgeting the cost of full treatment with fixed braces a payment plan can be arranged over the duration of treatment.
- This payment plan is offered only on condition that a **debit order mandate** is arranged on your bank account prior to commencement of the active treatment.
- Attractive discounts are offered if full payment is made for orthodontic treatment with fixed braces.

Please discuss with me or my staff any concerns that you may have about these accounting procedures before going ahead with your appointment.

Your co-operation will be much appreciated.

Dr Renton Tindall